



Georgia Committee for Trauma Excellence

MEETING MINUTES

Friday, August 18, 2017

**King & Prince Resort
Delegal Room
201 Arnold Rd
St. Simons Island, Georgia**

MEMBERS PRESENT	REPRESENTING
Laura Garlow, <i>Chairman</i>	Wellstar Kennestone Regional Medical Center
Liz Atkins, <i>Vice Chairman</i>	Grady Memorial Hospital
Victor Drawdy, <i>President</i>	Georgia Trauma Network Care Commission
Gina Solomon, <i>Former Chairman</i>	Gwinnett Medical Center
Amanda Ramirez, <i>Chairman of Education Subcommittee</i>	Memorial Health University Medical Center
Regina Medeiros, <i>Chairman of Registry Subcommittee</i>	Augusta University
Tracy Johns, <i>Chairman of Resource Development Subcommittee</i>	Navicent Health Medical Center

OTHERS SIGNING IN	REPRESENTING
Heather Morgan	Athens Regional
Karen Pittard	Athens Regional
Amanda Wright	Augusta University
Kyndra Hain	Augusta University
Melinda Williams	Cartersville Medical Center
Karen Hill	CHOA Egleston
Karen Johnson	CHOA Egleston
Kellie Rowker	CHOA Egleston
Nancy Friedel	CHOA Egleston
Tracie Walton	CHOA at Scottish Rite
Mary Alice Aubrey	CHOA at Scottish Rite

Dr. Matthew Santore	Children's Hospital of Atlanta
Sabrina Westbrook <i>(Via Conference Line)</i>	Clearview Regional Medical Center
Joni Napier	Crisp Regional Hospital
Janann Dunnavant	Crisp Regional Hospital
Kim Moore <i>(Via Conference Line)</i>	Doctors Hospital of Augusta
Tinyhra Harris <i>(Via Conference Line)</i>	Doctors Hospital of Augusta
Laura Lunsford	Doctors Hospital of Augusta
Laura Hunnewell	Effingham Hospital
Gail Thornton	Emanuel Medical Center
Lynn Grant	Fairview Park Hospital
Belinda Ricks	Fairview Park Hospital
Melissa Parris	Floyd Medical Center
Stephanie Proffitt	Floyd Medical Center
Katie Hasty	Floyd Medical Center
Sharon Hogue	Floyd Medical Center
Kelli Scott	Grady Burn
Susan Campis	Grady Burn
Erin Moorcones <i>(Via Conference Line)</i>	Grady Memorial Hospital
Bernadette Frias <i>(Via Conference Line)</i>	Grady Memorial Hospital
Barlynda Bryant <i>(Via Conference Line)</i>	Gwinnett Medical Center
Colleen Horne	Gwinnett Medical Center
Kim Brown	Hamilton Medical Center
Daphne Stitely	J.D. Archbold Memorial Hospital
Shawna Baggett	J.D. Archbold Memorial Hospital
Farrah Parker	Joseph M. Still Burn Center
Karrie Page	Meadows Regional Hospital
Amanda Ramirez	Memorial Health University Medical Center
Stephanie Gendron	Memorial Health University Medical Center
Susan Simons	Midtown Medical Center
Leslie Baggett	Midtown Medical Center
Brook Kiker	Midtown Medical Center
Michelle Benton	Morgan Memorial Hospital
Josephine (Jo-C) Fabico-Dulin	Navicent Health Medical Center
Deb Battle <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Jesse Echols-Gibson	Northeast Georgia Medical Center
Linda Greene	Northeast Georgia Medical Center
Denise Hughes <i>(Via Conference Line)</i>	Northeast Georgia Medical Center
Jaina Carnes	Redmond Regional
Alex Jones	Taylor Regional Hospital
Jim Sargent	Wellstar Atlanta Medical Center
Lisa Ulbricht <i>(Via Conference Line)</i>	Wellstar Kennestone
Anthony Vizzinia	Wellstar Kennestone
Stacey Shipley	Wellstar Kennestone
Aruna Mardhekar	Wellstar North Fulton
Renee Morgan	DPH/Office of EMS/Trauma
Marie Probst	DPH/Office of EMS/Trauma
Dena Abston	Georgia Trauma Care Commission, Staff
Erin Bolinger	Georgia Trauma Care Commission, Staff
Katie Hamilton	Georgia Trauma Care Commission, Staff
Billy Kunkle	Georgia Trauma Care Commission, Staff
Lori Mabry	Georgia Trauma Foundation
Kara Allard	TQIP/NSQIP at Emory
Justin Barrett	Region III RTAC
Kim Kottemann	Life Link of Georgia

CALL TO ORDER

Ms. Laura Garlow called the meeting of the Georgia Committee for Trauma Excellence to order at 11:35PM. Quorum was established with 7 of 9 members present.

MOTION GCTE 2017-08-01:

I make the motion to approve the meeting minutes as presented.

MOTION: Liz Atkins

SECOND: Gina Solomon

ACTION: The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION: There was no discussion that followed.

SUBCOMMITTEE REPORTS:

Injury Prevention (IP):

Jaina Carnes

Ms. Carnes gave the report for Ms. Kristal Smith as she is the new chair for Injury Prevention as Ms. Ulbricht has received her Nurse Practitioners' at this time. There is plenty being done in our region with the Stop The Bleed project. At the spring 2018 symposium they will be offering the ATS Injury prevention course. There will be a limited number of scholarships available for this course and this information will be posted on the Trauma Foundation website.

Registry

Regina Medeiros

Registry Webinars: The registry subcommittee, in conjunction with the Georgia Trauma Foundation, created a platform to standardize delivery of a registry webinar designed to update all users on changes to registry and provide a forum for a Q&A session for all registry users. Live webinars are presented every other month and session recordings are posted to the Trauma Foundation website for easy access. An email was created to allow registrars to submit questions to be included in upcoming webinars.

Registrar Education: There continues to be strong commitment for continuing education for registry staff. A grant funded AAAM course was recently offered through the Education Subcommittee. A dedicated track for registry education will be offered during the upcoming Day of Trauma featuring Guest Lecturer Nathen McWilliams from PTSF. This educational offering will also be recorded and made available for all registrars throughout the state via the Trauma Foundation's website. Also in collaboration with the Trauma Foundation and the Education Subcommittee there will be a special preconference at the spring Trauma Symposium. We will be offering the American Trauma Societies Trauma Registrar course. Details will be forthcoming.

TQIP Data Validation Project: Four Georgia TQIP participating hospitals underwent an external data validation audit by the ACS TQIP team. The process was so helpful we have asked that a special session be created during the Day of Trauma to share the states aggregate findings and to review the new Frequency Submission Report.

If there is interest in a CSTR group, please let Ms. Medeiros know. There will be an ACS registrar course as a pre-conference course to the spring TQIP meeting, this is a great opportunity and will be held March 22-23rd 2018. There will also be some scholarships available for this course. Ms. Garlow challenges her

registrars as it is her belief that everything we do for trauma is found in the registry and its success creates our success. A CSTR at every designated trauma center is an excellent goal for us.

Resource Development/ Special Projects

Ms. Tracy Johns

Ms. Johns and several are working on the Readiness Cost Survey and its importance in collecting good quality data. Ms. Johns emphasized that not all items will apply to your facility. There will be a webinar hosted where all will attend and they will answer any and all questions that may arise for your facility with the completion of the Readiness Cost survey. Ms. Garlow suggested that every and all to participate in the webinar, as this survey is very important. Ms. Abston will send out the webinar to all facilities designated or non-designated. It was suggested that you partner with your financial office in your facility so that we receive good quality data set, as this will help us define the cost of trauma care delivery in our state.

Education

Ms. Amanda Ramirez

Ms. Ramirez says the subcommittee is very active right now. They are looking into changing the subcommittees meeting time so that they do not overlap other subcommittee meetings. We do have residual FY17 funding available for RTTDC courses, as well as FY18 funding available for RTTDC and ENPC if anyone is interested in hosting those classes at their facilities. If you can host a course please let Ms. Ramirez know, especially if you are a rural center. A level one facility will contact you if you would like to host an RTTDC course. In planning the RTTDC courses it is hard to get physicians to teach as well as attend. The COT education subcommittee is working closely with this subcommittee to get more involvement from surgeons and physicians. There are some funds for ENPC courses. Also being offered this year is a course about the fundamentals of pediatrics and we hope to have 2 hosted and taught this year.

We have started with scholarship-based attendance of our programs. Deposits will be required to attend classes and returned upon completion. The purpose is to increase attendance, and has proven successful with TNCC already. For FY17 courses, TOPIC was a success in June. TCAR is being held at Grady on 10/17-18/2017. TNCC will be at Meadows on 10/26-27/17. ATCN is being held at Grady 11/18-19/2017. Check the foundation website or contact us directly for more information. We do have FY17 funding available for RTTDC courses, as well as FY18 funding available for RTTDC and ENPC if anyone is interested in hosting those classes at their facilities. Our next meeting is this week at the Day of Trauma.

Process Improvement

Jesse Gibson

Rochelle Armola, Trauma Services Director at Memorial through July 25, 2017, led the subcommittee but has relocated and left us. The new chair will be Anastasia Hartigan. The Committee had standing monthly meetings and breakout groups 1 and 2 met regularly to work on the two projects to report back to the full group. From this work a SBIRT resource toolkit has been created to be reviewed by the GCTE committee members for upload to the Georgia Trauma Foundation resource site in a file for SBIRT.

The PI subcommittee transfer group 2 needs additional members from the Level III and IV centers to assist with developing a PI plan(s).

The subcommittee would ask the GCTE Committee, Marie Probst and Renee Morgan for decisions and assistance on the following items:

1. Review and recommendations or approval on the SBIRT toolkit for final upload
2. Registry field response determination for SBIRT screen for consistent reporting at all level trauma centers for SBIRT

3. Clarify the 120-minute indicator further considering their urgency for transport over vs need for specialized care (either by ISS or physiological criteria)

Ms. Medeiros suggested that the PI group look into a reasonable benchmark transfer time and there are two things that we as a State should work on and this group should work on to publish and share. (1) What is a reasonable benchmark and (2) what is reasonable time stamp entries and the ISS score at times of transfer. Ms. Medeiros suggested work on that and a paper published and shared as the 120-minute transfer time was just a suggestion and this should be looked into further. Ms. Garlow what is the ENA transfer and the second piece of the transfers is urgent vs. non emergent transfers and that is where the fallouts in her data show. Ms. Gibson has several baselines to look to help define these processes.

Additionally, the GCTE members will need to vote on a new PI Subcommittee leader with Rochelle's departure. Recommendations for a replacement are being sent from our committee members to Laura Garlow as well. In the interim Rochelle, with Laura's permission asked Anastasia Hartigan to manage meetings and ensure the group reports were not missed while new leadership is voted in for the remainder of the term of service. We ask that that vote occur at this meeting if possible so our group does not lose momentum.

Emergency Preparedness

Summary Report- S. Westbrooks

The Emergency Preparedness Subcommittee is keeping abreast of the new CMS requirements regarding Emergency Preparedness in Healthcare Facilities. Attended a seminar at EMAG in April in regards to this and information gathered there indicated that CMS is looking for each facility to have a functioning Emergency Preparedness Plan, have conducted the required exercises, etc. To simply have these things "in the works" will not be enough to satisfy the requirement. They must be in place and all requirements in compliance fully

As was announced at last meeting, ASPR has experienced significant budget cuts and as a result, the ASPR Calendar has gone away. Most of the classes listed there are still available and there is still funding for many of them but this funding will be channeled through the Regional Coalitions and they will be responsible for requesting and hosting these classes. Make sure each of you is in touch with your Regional Coordinating Hospitals and active in your Regional Coalitions in order to take advantage of the classes offered through them AND to be aware of any upcoming Regional Exercises. It is very easy for any facility to piggyback onto these Regional Exercises and therefore satisfy the CMS and JCAHO requirements

Since January 2017 the GCTE PI Subcommittee has worked on two major projects under the direction of the GCTE Committee leadership. Project one involved standardizing the SBIRT Trauma Registry elements in V5, defining SBIRT and creating an SBIRT toolkit to assist trauma programs creating SBIRT compliance. Project two focused on the opportunities identified through review in the quarterly report PI indicator: ED length of stay the 120-minute timeframe in patients being transferred out.

Pediatric Trauma Subcommittee

Mr. Greg Perreira

The pediatric group discussed the time of transfer with the performance improvement sub-committee since we were going to investigate the same issue. The state data was incomplete since the pediatric question was not asked in the first 2 quarters of data sent out by Marie. The pediatric group and performance improvement group were going to touch base with a plan after Marie sent out the next set of complete data.

Georgia Trauma Foundation

Ms. Lori Mabry

Ms. Mabry has had some calls about how to log in to the website to access the documents that we have posted on our website for your subcommittees to share. Please make note of this information

given about log on credentials. If you did not write this process down please contact Ms. Mabry for additional instructions. Please check the website for upcoming and available courses on the website, TCAR, EMPC, and several others. Outside of education, for research we are getting ready to launch our second set of research grants. Please note the Save the Dates on the back of the program.

Georgia Trauma Commission

Ms. Dena Abston

Ms. Abston reported that we hosted the 2nd Trauma Center orientation at GPSTC . We are in discussions of holding this course in other areas of the state. Ms. Garlow asked if we could do a webinar. Ms. Abston says that it is possible to do a webinar but the face to face in real time is helpful for those with questions. We intend to hold this orientation several times throughout the year and possibly have the orientation coincide with upcoming Commission meetings. For all the Stop The Bleed initiatives and updates please check with the foundations website.

OEMS/T Update

Ms. Renee Morgan
Ms. Marie Probst

Ms. Probst began with an update of DI. It appears that half of our centers has registered for the cloud which will give updates to all the software and push out those updates through the cloud. There will be no data stored in the cloud and if your facility has questions about this process to please contact them. For 2018 there will be no modifications or changes to the data dictionary so that is good. The DI conference is in September in San Antonio. Ms. Probst and Ms. Morgan have been having monthly conference calls with Doug so if you at your facility is experiencing any technical issues please let us know or if there are immediate fixes required, please contact them direct.

There was a question about the PRQ reports. Ms. Probst says they are telling us that there will be a charge for the updated PRQ's. There is not amount at this time as to what that fee will be but one was quoted \$ 1500. Ms. Atkins says that was the same cost to Grady . Ms. Atkins says one thing about the PRQ reports is that the ACS is committed to streamlining these reports and removing some information that appears irrelevant. Ms. Solomon suggested that they clean up all the 'stuff' not needed. At this time, we do not know what this will look like. Ms. Probst says many of the PRQ reports in our software are in there to help run the reports for designation completion work.

Ms. Probst will be sending out the revised quarterly reports for the next Fiscal year. The table in the quarterly report is updated and you will see additional added fields. So you can run the report, export to excel, add your blinded facility number and look at the individual cases to determine the delay in transfer. Add your extra information then save and send with your quarterly report. Ms. Probst will then copy rows and put into another spreadsheet as blinded data and sent to the PI subcommittee. This process will be easier than retyping into a pdf into excel and sending to me. Hopefully this will eliminate some time in the process for you and your centers. We also want to emphasize QA'ing your data or re-abstracting by yourself if you are solo. The quality of the data is crucial and if you are checking your data you could find human error, coding errors. Please be thorough in reviewing the data and please complete the audits. When it comes time to report annually you will hopefully have better percentages at that time.

Ms. Garlow wanted to ask about the report writer course. Ms. Garlow suggested we perhaps host another report writer course soon. Ms. Mabry says this is possible.

Ms. Morgan followed up on the new quarterly reports and to please note the changes to the level 4's. Ms. Morgan is working with the level 4's to get some benchmarks together. Ms. Morgan will try to set up a conference call with the level 3's and 4's in the next two weeks. Ms. Morgan wants to help anyone that needs it so please do not hesitate to call her if you have any roadblocks, questions, or

any needs. There is some interest for some centers to come on to our trauma program. There are times where she has referred these new centers to some of our existing centers that are similar in size so we can establish a mentor like program for those interested in becoming a designated trauma center. The integration of the consultative visits and the state visits is still in process. ACS has sent some of our facilities some date ranges for visits however at this time there are not confirmed dates and times. Please send the ACS communications about these visits to Ms. Morgan so all are on the same page.

We have a new entity, Cardiac Care in the Office of EMS/T and we have hired David Newton to take on this role. We are very excited about this. Dr. O'Neal is also now the interim commission of DPH and we want to congratulate him on these accomplishments.

New Business

Liz Atkins

Ms. Atkins updated the group on the status of the administrative council. Ms. Michelle Wallace, SVP Operation at Grady Health System, is working on a statewide administrative council. Please send updated Administrators information if that has changed at your facility over the past 8 months. It is the intent of the group to support GTC and GCTE in regards to TQIP, staffing, ACS visits. From this, we are assimilating a smaller group and hope to host a meeting in late September or October. Some items that we intend to discuss are: Pay-Per-Performance, TQIP overview for Administrators that Dr. Dente offered to assist with. There will be clarification about consultative vs. verification visits. Ms. Wallace intent is to make sure this group is valuable and purposeful and how we can support the state. Ms. Wallace has worked with the Commission and OEMS/T as well as the Foundation to get everyone involved. It is Ms. Wallace's intent to have a monthly conference call or meeting. Ms. Garlow asked if bringing in center's finance people is a good idea. Ms. Wallace says yes, this is a good idea for the finance piece that can help us in the long run and to support the state-wide trauma system. Ms. Wallace reminded everyone to please send the updated Administrator information if there is any from each center.

Ms. Garlow asked TCAA for help in relation to trauma centers and EMTALA concerns. Ms. Garlow was on a nationwide conference call that looked at the EMTALA issue. From that call, there was not much EMTALA issues nationwide so it may be a more localized issue. Ms. Garlow asked for hands for those that may have issues. Ms. Garlow will send an email out about this and if you raised your hand, please respond to Ms. Garlow about the EMTALA issue you may have. Ms. Garlow is coming to the close of her 2-year term. The next meeting will be held in November in Augusta on November 15th and there will need to be a vote an election for a Vice- Chair of GCTE. The election for this will be held in the November meeting. Ms. Garlow has received the nomination of Ms. Tracy Johns at this time. She opened the floor for other nominations and there were no nominations at this time. Ms. Garlow says if there are any nominations to please e-mail her those.

Ms. Soloman wanted to acknowledge Ms. Atkins on her newly appointed position on the national COT committee. The ACS has just recently changed their by-laws to included nurses on the committee. Ms. Atkins will report to the group after her first meeting.

MOTION GCTE 2017-08-02:

I make the motion to adjourn the meeting.

MOTION: Liz Atkins

SECOND: Regina Medeiros

ACTION: The motion ***PASSED*** with no objections, nor abstentions.

DISCUSSION: There was no discussion that followed.

Meeting adjourned at 12:47 PM

Minutes Crafted by: Erin Bolinger