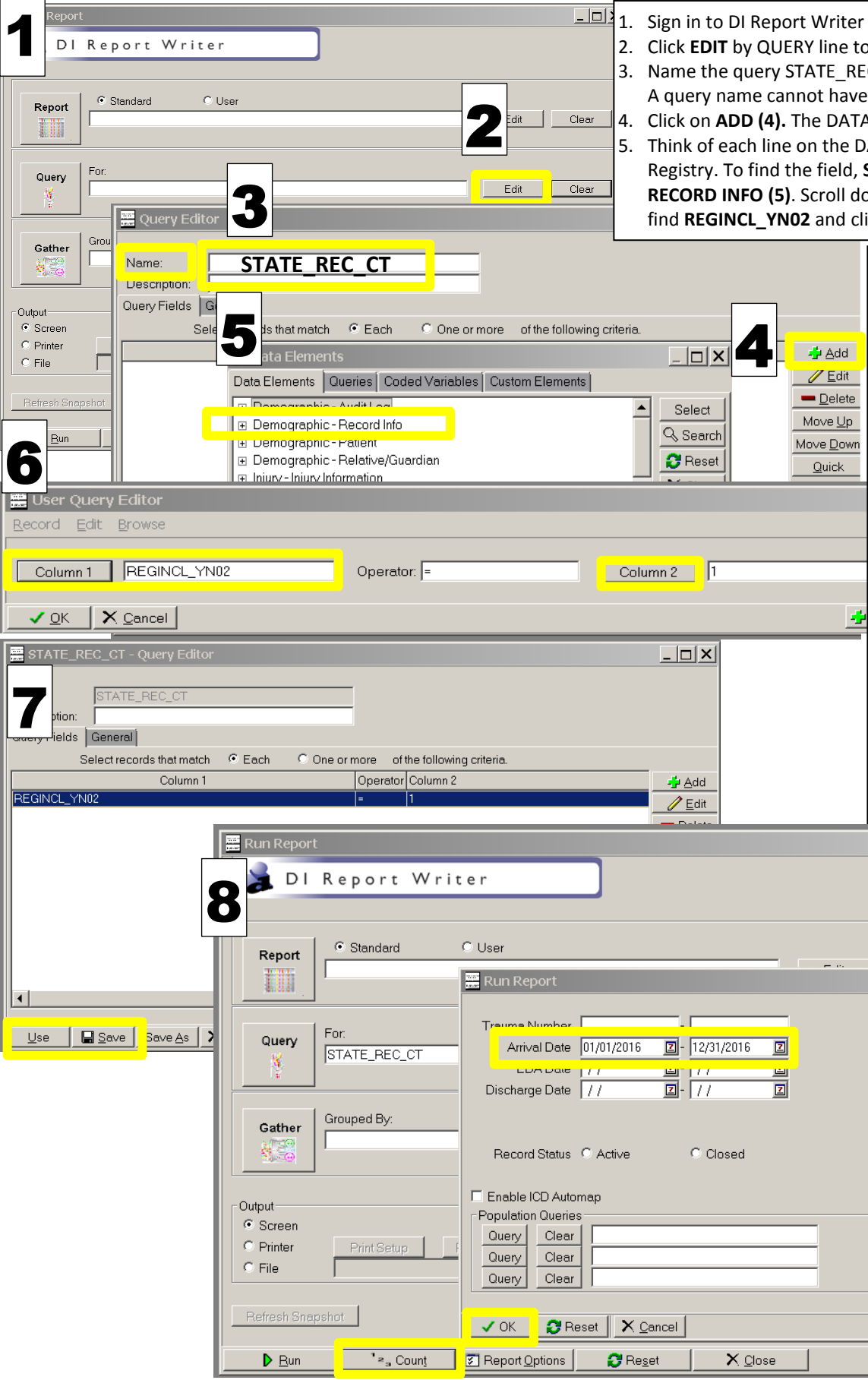


State Record Count Trauma Readiness Cost Assessment Calendar Year 2016 Data

How to Build Query: STATE RECORD COUNT

last revised: 9/1/17



1. Sign in to DI Report Writer and click on **REPORT (1)**.
2. Click **EDIT** by QUERY line to create new query (2).
3. Name the query STATE_REC_CT. You must type the underlines. A query name cannot have blank spaces. Click on SAVE.
4. Click on **ADD (4)**. The DATA ELEMENTS screen will pop up (5).
5. Think of each line on the DATA ELEMENTS screen as a tab in the Registry. To find the field, **STATE?** Click on **DEMOGRAPHIC – RECORD INFO (5)**. Scroll down the data field choices until you find **REGINCL_YN02** and click on this field.

6. The **USER QUERY EDITOR** screen will pop up with your field name **REGINCL_YN02** in the Column 1 Field (6).
7. Click in the Operator field and enter the equal sign (=) (6).
8. Click on the Column 2 button and choose **1. YES (6)**.
9. The **USER QUERY EDITOR** screen will appear as shown (7).
10. Click on **SAVE** and then **USE (7)**.
11. The DI RUN REPORT screen pops up. Click on **COUNT (8)**.
12. Enter 1/1/2016 and 12/31/16 in the ARRIVAL DATE fields (8).
13. Click **OK (8)**. Report writer will count all the records that had a Y in the STATE? field. **This is the number to enter on pg 1 of the assessment field: Total # records that met STATE REGISTRY criteria for calendar year.**

QUESTIONS?
Contact Tracy Johns 478-633-1584.