

Committee: TAG

Date: 1/19/11

Members Present: Robin Vassey, Liz Atkins, Bambi Bruce, Rochella Mood, Gina Solomon, Jim Sargent, Kim Brown, Deb Battle, Julie Spankowski, Debra Kitchens, Lynn Grant, Greg Pereira, Lauren Kubik, Fran Lewis

Members Absent:

Ex-Officio Present:

Excused:

Also Attending:

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION	FOLLOW-UP
CALL TO ORDER	The meeting was called to order by Bambi Bruce at 1006.		
MINUTES	Minutes from November meeting were approved as written.		
TREASURY REPORT	Jim Sargent provided the following report: 1. Secretary of State Registration was paid on Jan 4, 2011. Actual cost was \$50, not \$30 as anticipated. 2. Bank balance as of 1/4/11 is \$3543.96 3. Greg Pereira provided receipts for reimbursement of expenses from December's Fannin Regional TNCC-I course. 4. Information sent to Rhoden CPA firm to complete and file 2010 taxes. Estimated cost: ~\$500.00	None needed	
TAG WEBSITE	Jim Sargent provided the following report regarding his conversations with Charlotte Allen and his work on the website: 1. Website graphic design: \$100 per page x 5 (including subcategories) = \$500. 2. Website coding & conversion (includes graphic design coding to xml and wordpress formats, installation of coded files to Web Host) = \$250. 3. Web hosting = \$100 per year. This will be the new lower price switching from yahoo.com/business to a new web hosting company - will save TAG \$40 a year. TOTAL = \$850 4. Here on after, Charlotte Allen would only invoice for the web hosting (\$100 every 12 months) and the updates to the calendar and any other pertinent information. 5. To update the calendar/website on a quarterly basis will run approximately \$30 an hour with a minimum charge of 1 hour. 6. Jim recommended the committee allow him to investigate getting a shorter web address. It's possible that www.traumaassociates.org is available which would be easier for people to remember than the current www.traumaassociatesofgeorgia.org 7. Jim requested a subcommittee be formed to expedite getting the website moving forward. Liz Atkins, Kathy Segog and Bambi Bruce will be members.		

<p>TNCC</p>	<p>Rochella Mood made a motion this subcommittee be empowered to make necessary changes without the approval of the entire TAG committee, with the purpose of having an up-to-date, functioning website within the next few weeks. Members approved this motion. Jim will send an email when plans are finalized.</p> <ol style="list-style-type: none"> 1. Greg Pereira reported on the TNCC-I course taught by he and Deb Battle. Seven participants signed up—2 no-shows, 2 failed written test, 3 successfully passed Instructor course 2. Greg reported having talked to Matthew Crumpton and there being some issues related to the ASPR funded TNCC classes planned for 2011. After a lengthy discussion, it was decided to pursue planning for both courses and work out the budgetary issues and timeline with Matthew. All agreed it was important to continue our goal of providing trauma education to the rural communities. 3. Deb Battle will be coordinator for the North GA course to be held at Mountain Lakes in Rabun County on May 5-6. Bambi Bruce will be the coordinator for the South GA course to be held at Crisp Regional in Cordele, GA on May 20-21. Minimum of 3 instructors/course but would prefer 4--each will be 16 person course. 4. Jim Sargent requested a TAG supported class (not ASPR grant-funded) be offered at North Fulton in 2011. Members agreed. 	<p>Anyone who has pictures appropriate for the website should send them to Jim Sargent.</p> <p>All TAG TNCC Instructors to check their calendars and inform Deb and Bambi of which course they can teach.</p> <p>Jim Sargent to check for possible course dates.</p>	
<p>CHANGES CONFERENCE</p>	<p>Debra Kitchens provided the group with an update on conference planning. One instructor has had to back out so she requests consideration of another instructor who could present on the Haiti experience. Course brochures should be available soon.</p>	<p>Gina Solomon and Regina Medeiros will follow-up on possible speakers</p>	
<p>COMPU-BACKPACKS</p>	<p>Debra Kitchens brought a sample of a computer backpacks with the TAG logo she purchased for upcoming courses. If anyone is interested in purchasing one, they are available for \$65.00.</p>	<p>None needed</p>	
<p>ADJOURNMENT</p>	<p>The meeting was adjourned at 1100.</p> <p>Respectfully submitted,</p> <p>Deb Battle, MS, RN, CEN, NP-C</p>		

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