



Georgia Trauma Commission

Right Patient, Right Hospital, Right Time, Right Means

EMS SUBCOMMITTEE ON TRAUMA

MEETING MINUTES

Wednesday, 13 August 2014
Scheduled: 11:00 AM – 1:00 PM

Georgia Public Safety Training Center
LRC
Forsyth, GA

CALL TO ORDER

Mr. Courtney Terwilliger called the July meeting of the EMS Subcommittee on Trauma to order and established quorum at the Georgia Public Safety Training Center, in Forsyth, GA at 11:02 AM.

SUBCOMMITTEE MEMBERS PRESENT	SUBCOMMITTEE MEMBERS ABSENT
Courtney Terwilliger, Chair & GA Trauma Commission Dr. Jeff Nicholas – GA Trauma Commission (Conference Line) Vic Drawdy – GA Trauma Commission Randy Pierson – Region One Chad Black – Region Two Paul Beamon – Region Four (Conference Line) Lee Oliver – Region Five Jimmy Carver – Region Seven Brandon Fletcher – Region Eight David Moore – Region Nine Huey Atkins – Region Ten	Pete Quinones- Region Three Keith Wages – OEMS&T Blake Thompson – Region Six

OTHERS SIGNING IN	REPRESENTING
Jim Pettyjohn John Cannady Dena Abston Kim Littleton Russ McGee David Foster David Lofton	Georgia Trauma Commission, Staff Georgia Trauma Commission, Staff Georgia Trauma Commission, Staff GAEMS (Conference Line) OEMS&T OEMS&T Region 1

Call to Order and Establish Quorum:

Approved 25 September 2014

Mr. Courtney Terwilliger called the meeting to order at 11:02 and a quorum was established at that time.

30 April 2014 MINUTES APPROVAL:

The first order of business was the approval of the minutes from the 10 July, 2014 subcommittee meeting.

MOTION #1 EMS Subcommittee 2014-08-01:

I make the motion to approve the minutes from the 10 July, 2014 meeting as written.

MOTION BY:

Jimmy Carver

SECOND:

Chad Black

ACTION:

The motion **PASSED** with no objections, nor abstentions.

2014 RFP:

Mr. Terwilliger discussed the status of the 2014 RFP by stating Kim Littleton will be drafting the RFP and get it to Jim Pettyjohn in the near future so that contract can be written and signed and fund dispersal begun.

Mr. Terwilliger stated that roughly \$10,000 will be removed from the 2014 Equipment Grant funds in order to pay for the audit conducted on Commission funds dispersed through GAEMS. Mr. Pettyjohn state the audit was part of a continuing process of accounting for the spending of Commission funds and that a similar audit would be conducted on funds dispersed through TAG.

Mr. Terwilliger stated that as a result of the audit, it was agreed that any residual money would be identified as "residual" and the EMS Subcommittee would vote on how to reallocate those funds and to amend the contract between GAEMS and the Trauma Commission.

Mr. Terwilliger stated there was some disagreement in the current amount of residual funding with the auditors indicating the amount was \$223,000. The GAEMS staff feels the amount is less. The GAEMS spent some of those funds on trauma related expenditures. The grant deliverables had been met so the funds were not coded to trauma expenditures. Mr. Terwilliger stated GAEMS presented a plan to Commission staff and the auditors to spend the approximately \$158,000 of residual funds.

Mr. Terwilliger stated the GAEMS foundation would like to explore the possibility of purchasing a state learning management system to replace the current system being utilized by OEMS&T. This possibility is being considered due to the fact that the current system is obsolete.

Mr. Huey Atkins expressed concern with identifying residual funds as "residual." Mr. Atkins asked for reassurance that Commission funds were kept in separate accounts from other GAEMS funds. Mr. Terwilliger assured everyone that this is currently the practice of GAEMS.

Mr. Paul Beamon inquired as to whether the \$10,000 being taken from the Equipment Grant fund to pay for the audit could instead come from the residual funds. Mr. Terwilliger stated he would explore that possibility.

Ms. Kim Littleton wished to go on record to the group and stated the audit was not undertaken as a result of an individual, but was instead a part of Commission operation.

Approved 25 September 2014

Mr. Terwilliger discussed the changes in the cost of the First Responder Course. The cost of the bags given to students at the completion of the course is increasing to \$121.63. This increase is due to the addition of a tourniquet to the bag and the addition of the Commission logo on the outside of the bag.

In response to a question in regards to the number of students attending First Responder courses, Ms. Littleton stated the average number of students starting a course was 18.

Mr. Atkins discussed the plans for an EMT-B course to be conducted in EMS Region 10. This course may be considered a "pilot" with GAEMS exploring the possibility of utilizing residual funds to pay for the course.

2015 Funding Discussion:

Mr. Terwilliger informed the group that there was \$2,349,115 in the Commission budget for EMS fund distribution.

Mr. Atkins asked if uncompensated care reimbursement for hospitals would remain in the budget. Mr. Pettyjohn stated this topic would be discussed at the 8/21 Trauma Commission meeting.

Mr. Randy Pierson asked to include the Region 1 D.A.R.T funding proposal to be considered for 2015 EMS distribution.

Mr. Terwilliger asked the group to examine the FY15 funding list and make additional suggestions in a timely manner as he would like to have the distribution plan approved at the November, 2014 Commission meeting.

Region 1 D.A.R.T. Project:

David Foster presented the revised funding proposal for the Region 1 D.A.R.T. program and gave a description of the program. He also stated the Region has applied for a \$436,000 federal grant to assist with funding. Grant awardees are expected to be announced in October

My Atkins asked who would "own" the project. Mr. Foster responded by stating the Region 1 501(c)(3) would receive and disburse the funds but the region 1 EMS Council and RTAC would manage the program.

Region 1 EMS Education Program Discussion:

Randy Pierson presented a proposal for funding which would allow the Region 1 EMS council to purchase equipment and pay instructors to provide trauma related courses in Region 1. No action was taken at this meeting.

Discussion of Projects to Fund Using Money Allocated for Infrastructure:

Mr. Terwilliger discussed use of extra funds found within EMS allocations to fund GEMSIS hardware and software upgrades.

Spine board Protocol:

Mr. Terwilliger discussed the status of the spine board protocol and stated there had been no progress since the last EMS Subcommittee meeting.

Next Meeting and Adjournment:

Approved 25 September 2014

The next meeting was scheduled for Thursday, September 25, 2014 at GPSTC. The meeting was adjourned at 1 p.m.

Meeting Minutes Crafted by John Cannady